

## PMI Thumb Chapter Board Meeting-3/18/08

**2007/2008 PMI Meeting Schedule: Time 6:00 PM Location - Bavarian Inn Frankenmuth, MI**

April 8, 2008

May 13, 2008

September 9, 2008

October 14, 2008

November 11, 2008

January 13, 2009

February 10, 2009

March 10, 2009

April 14, 2009

May 12, 2009

**2007/2008 Board Meeting Schedule: Time 6 PM Location - 5401 Gateway Center Flint, MI**

April 14, 2008

May 19, 2008

June 16, 2008 (tentative)

July 21, 2008 (tentative)

August 18, 2008 (tentative)

### Attendees:

Name	Position Held	Attended
Bernath-Simon, Malinda	VP Marketing	X
Doug Kiracofe	VP Education & Certification	X
Donovan, Jim	President	X
McClanahan, Patricia	Past President	
McClellan, Kevin	Senior VP	
Robinson, Ron	VP Comptroller	X
Schell, Don	VP Publication	X
Trombley, Kathy	Web Master	
Whiteside, Larry	VP Communication	X

**Call To Order:** 6:05 PM. Meeting called to order by Jim, Second by Larry, with a **unanimous** vote.

**Previous minutes:** Motion to approve minutes distributed for the February 18 , 2008 meeting by Don. There was second by Doug, with a **unanimous** vote.

### Comptrollers Report:

Checking	\$4,615.00
Savings	1,681.81
Cash on hand	100.00
Total	\$6,396.81

Jim made a motion to accept the comptroller's report. Don seconded it, with a **unanimous** vote. Ron reported that three people had paid as a result of the snow storm during the February meeting. Five people stated that they would pay.

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### Chapter Business (Old):

**By-laws (Larry)** – Larry reported that 21 people voted to approve the new By-Laws.

#### Events-

**Presenters for April (Larry)** Larry stated that he has the bio for the April speaker and would send that to the other board members. Kevin had provided after the February meeting.

**PMF pilot /Strategic Plan (Jim)** – Tabled to the next meeting

**PDU's for Pennies (All)** – Larry attended the training. There were 18 people attending. Most weren't chapter members. An agreement with Lee Lambert was that he would give the chapter \$25.00 for each registration. (18\*\$25=\$450.00) Jim is going to follow up on the process to get our money.

**PDD (Jim)** – The date of the event is May 22, 2008. We have sponsorship information up on the web site. Sponsors still can't sign up through Acteva. Malinda stated that it needs to be working soon. Several sponsors are ready to register on-line through Acteva. The decision was made to change the prices. Malinda has the details of the registration dates and the fee structure.

It was suggested that Jim contact **Tammé Quin Grzebyk** about being the Keynote speaker. He will follow up.

There was discussion about the budget for the PDD. Malinda stated that she needs the approval to go ahead and make the purchase of the marketing material for the event. Her budget was about \$1500. A motion was made by Ron, Doug seconded it, and it passed with a **unanimous** vote that Malinda make the purchase of the promotional items for the PDD packages. Jim and Malinda were going to set up a conference call to plan details on the PDD.

**Elections -4 positions for 2009 (Patricia)** – Larry reported that an email will be sent out about the elections and will send additional notices. Patricia had provided the language and the web site was being prepared by Kathy.

### New Business

**Meeting Dates (Larry)** – Larry discussed some of the challenges with the meeting dates and will update everyone with the dates for the meetings at the next meeting. He will start talking with The Bavarian Inn about next year's meeting and prices in the near future. We will wait to decide on the summer board meeting dates until the new board members are elected.

**PDD 2009 (Larry)** – Larry suggested that we choose the date for the next PDD and make sure to announce it at the PDD this year. It was decided that the 2009 date would be May 21, 2009.

#### Round Table:

◆ **Past President** –

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- ◆ **Senior VP –**
- ◆ **VP of Publications –** Don stated that he needs information for the next newsletter. It was suggested that we give chapter members a 25% discount for ads for member-owned businesses that aren't their employers. Doug made a motion and Malinda seconded it, with a **unanimous** vote to allow the discount. He will update the price sheet for ads.
- ◆ **President –**
- ◆ **VP of Education & Training –** Doug stated that the courses seem to be working well with their new structure. Doug requested that he be given the debt card to pay for expenses related to the training. Jim and Ron agreed and will get with Doug about the paperwork at the bank.
- ◆ **VP of Communications –**
- ◆ **VP of Marketing –**
- ◆ **VP Comptroller –**
- ◆ **Web Master –**

**Next Board Meeting:** Monday, April 14, 2008

### **Agenda items for April meeting:**

- **PMF**
- **Elections**
- **Region 4 Leadership Conference June 6-8 Philadelphia PA**

**Meeting Adjourned:** There was a motion to adjourn by Jim, Don seconded, with a **Unanimous** vote at 8pm..