

## PMI Thumb Chapter Board Meeting-4/14/08

**2007/2008 PMI Meeting Schedule: Time 6:00 PM Location - Bavarian Inn Frankenmuth, MI**  
**May 13, 2008                      November 11, 2008                      March 10, 2009**  
**September 9, 2008                      January 13, 2009                      April 14, 2009**  
**October 14, 2008                      February 10, 2009                      May 12, 2009**

**2007/2008 Board Meeting Schedule: Time 6 PM Location - 5401 Gateway Center Flint, MI**  
**May 19, 2008                      July 21, 2008 (tentative)**  
**June 16, 2008 (tentative)                      August 18, 2008 (tentative)**

**Attendees:**

Name	Position Held	Attended
Bernath-Simon, Malinda	VP Marketing	X
Doug Kiracofe	VP Education & Certification	X
Donovan, Jim	President	X(MML)
McClanahan, Patricia	Past President	X(MML)
McClellan, Kevin	Senior VP	X
Robinson, Ron	VP Comptroller	X
Schell, Don	VP Publication	X(MML)
Trombley, Kathy	Web Master	X
Whiteside, Larry	VP Communication	X
Ed Madden	Guest	X
Dennis Donohue	Guest	X

**Call To Order:** 6:15 PM. Meeting called to order by Jim.

**Previous minutes:** Motion to approve minutes distributed for the March 18, 2008 meeting by Kevin. There was second by Ron, with a **unanimous** vote.

**Comptrollers Report:**

Checking	\$5,021.90
Savings	1,683.90
Cash on hand	100.00
<b>Total</b>	<b>\$6,805.80</b>

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Kevin made a motion to accept the comptroller's report. Malinda seconded it, with a **unanimous** vote.

### Chapter Business (Old):

#### Events-

**May 13 Meeting**– There will be a bonus program/presentation by Dennis on Mindjet. Jim is reviewing the PMF documents related to how to hold our business meeting and will use the templates to put together the meeting. Kathy will need to update the web site with the Bonus Program info.

**PMF pilot(Jim)** – Tabled to the next meeting

**Web site (Kathy)** – The web site has been updated with the PDD day flyers and I've been updating the membership ID access based on a list that Larry provided. There have been problems uploading the web site after the provider updated the site. The problems are related to "Dreamweaver" and the uploading of multiple files. Technical support has not been helpful. We are using version 2002 Dreamweaver.

**Elections - positions for 2009 (Patricia)** – Patricia reported that the ballot is ready. Once Acteva has been readied, we can send out the notice.

**PDD (Jim)** – Malinda and Don reported that we have four sponsors for the event. Jim pointed out that the price on the promotional material was wrong. It was determined that it was too late to make the correction so we will go with the printed and published rates. However, Jim pointed out that given the sponsorships, our break even point is much lower and the change in price won't be a factor. Jim noted that we needed to add another presenter to the flyer, Dave Davis.

There was discussion on the issue of video taping that **Tammé Grzebyk** wanted to do during the event. Kevin made a motion allowing Tamme to tape her PMI sponsored presentation only. It was seconded by Doug, and the motion was **unanimously** approved.

Jim presented more information on the event in that there will be break out session and will use two rooms for the event. Malinda want to get the event material pulled together.

Jim stated that he would order the promotional items so that we have them in time for the event.

### New Business

**Region 4 Leadership Conference June 6-8, Philadelphia PA (all)** – There was discussion who would be able to attend. Dennis volunteered but it was determined that we need to send someone who is currently on the board and has been part of the board for the last year. We thanked him for the offer. It's a nine hour car ride to Philadelphia. There was some discussion about the cost of the event. Kevin and or Jim will evaluate further the cost and will see if they can attend.

#### Round Table:

◆ **Past President** –

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- ◆ **Senior VP –**
- ◆ **VP of Publications –** Don stated that he needs information for the next newsletter. During his comments, it was suggested that he get a testimonial from Ed Madden regarding the training to be included in the newsletter. It was also suggested that we have something from the President thanking the two exiting board members. We have obligations for the PDD to get the newsletter out.
- ◆ **President –**
- ◆ **VP of Education & Training –** Doug stated that there are four students for the next series of courses. Jim needed to get the books ordered. Dennis stated that he is working on his Program Manager Certification. He offered that once he gains his credentials, he would be able to teach.
- ◆ **VP of Communications –**
- ◆ **VP of Marketing –**
- ◆ **VP Comptroller –**
- ◆ **Web Master –**

**Next Board Meeting:** Monday, May 19, 2008

### **Agenda items for April meeting:**

PMF pilot(Jim)

**Meeting Adjourned:** There was a motion to adjourn by Ron, Kevin seconded, with a **Unanimous** vote at 7:20pm.