

PMI Thumb Chapter Board Meeting-04/22/03

2003 PMI Meeting Schedule: May 13

Future Board Meetings 6 p.m. 5401 Gateway Center in Flint: May 27

Call To Order: 5:56 p.m. Meeting called to order by Chevonna and seconded by Dean.

Previous minutes: Tom motioned to approve the previous meeting minutes with the intent that Tom will provide the annual report filed to PMI Headquarters and to be added to the minutes before posting to web. Randy seconded. Unanimous.

Attendees: Randy Swiantek, Karl Kusky, Tom Bartholomew, Daleene Grandy, Joe Mikelonis, Jim Donovan, Caroline Robison, Dean Rondy and Chevonna Nelson.

Comptrollers Report:

Karl gave the Treasurer's report indicating that the Chapter has \$3836.94 in Checking, \$8308.34 in Savings, and \$150.00 Cash on hand for a total of \$12145.28. To be deposited 135.00. Dean motioned to accept the Treasurer's report. Seconded by Caroline. Unanimous.

A. Chapter Business:

- ◆ **Board of Election Candidates** – Are write-Ins permitted – not in current process, should a position statement be sent out to the people, verify everyone received ballots, do we count the ballots received already? These are all issues but most will need to be addressed in the bylaws. To deal with the issue of making sure everyone received the ballot, an email will go out by Caroline to everybody asking if they did not receive a ballot to contact Randy Swiantek. If there is a tie, the tie will need to be broken at the Chapter meeting.
- ◆ **Golf Outing** – 24 dozen golf balls, 96 bottles of water, 100 small soft pack coolers on order, two laptop bags, Sue trying to get donation for certificates, Dean will order plaques tomorrow April 23, 2003. 100 golf towels from EDS. Send out reminder on golf outing, we only have 3 days left to schedule. We currently only have 16 golfer. Chevonna to send out reminder after Jim provides the details to forward out.
- ◆ **Marketing Items** – Nothing additional other than the plaques.
- ◆ **New Jersey Regional Meeting** – Sue will be our person to attend this meeting. No other details available tonight.
- ◆ **Training Plans** – Sue not at meeting.
- ◆ **Review April Mtg Survey** – Survey went out to board. Program was highly rated. Comments good. Increasing chapter membership using outside chapter meeting activities. Group activities would be good. Overall metrics shared on how the speakers rated overall. 80% of the surveys were returned for the April chapter meeting. Metrics can be placed out on the web.
- ◆ **Web site Maintenance Status** – Eric to begin to look at what we have out there on the web and see if we can do some cleanup (archiving). Perhaps purchase software to make changes in the future. No decision needs to be made tonight. Eric is willing to learn a new software.
- ◆ **May Meeting** – Election results, financial report, accomplishments and goals, metrics, certificates, certification or re-certification needs to be addressed. We would need to see if Sue will speak to this again, no certificates instead give coolers for those that attended 4 or more meetings and shirt for anyone that attended all 6 meetings. Chevonna to provide list of names to Tom.

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- ◆ **Meeting Scheduled for summer** – Starting June twice a month 2nd and 4th Tuesdays. The 2nd weekend in July we may need to meet another weekend because perhaps July 15th and 29th.

Round Table:

Outgoing President-Randy- None

- ◆ **President-Tom-** None
- ◆ **Senior VP – Joe –** None
- ◆ **VP of Publications-Caroline –** None
- ◆ **VP of Education-Sue –** None
- ◆ **VP of Comptroller – Karl –** None
- ◆ **VP of Marketing-Dean –** None
- ◆ **VP of Communications- Chevonna -** None

Next Board Meeting: May722, 2003

Agenda items for future meetings:

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Meeting Adjourned: Meeting adjourned at 7:25 p.m. Motion to close meeting by Dean. Randy. Seconded.