

PMI Thumb Chapter Board Meeting-05/24/05

2004/2005 PMI Meeting Schedule: Time: 6:00 PM Location: Holiday Inn Flint MI

2004/2005 Board Meeting Schedule: Time: 5 PM Location: 5401 Gateway Center C/R 113 Flint, MI:

June 22, 2005

Attendees:

Name	Position Held	Attended
Bartholomew, Tom	Past President	
Buffenbarger, Eric	Web Master	
Donovan, Jim	VP Education & Training	X
Fendert, Shelly	VP Comptroller	X
Davis, Laurie	Senior VP	X
Grandy, Daleene	VP Communication	X
Hubble, Laurie	VP Publication	X
Kessler, Joanne	VP Marketing	X
Nelson, Chevonna	President	

Call To Order: 5:09 PM. Meeting called to order by Laurie D. Second by Jim.

Previous minutes: Minutes approval pending.

Comptrollers Report:

Shelly provided information prior to meeting:

Shelly provided budget info ahead through email to all board members.

As of May 20, 2005.

Checking	5,590.74
Savings	3,562.82
Cash on hand	50.00
Total	9,203.56

Motion to approve treasurer's report by Daleene. Second by Jim. Unanimous.

A. Chapter Business:

Location for summer meeting (All) – Meetings will continue to be at Gateway Centre. Frequency of meetings will be once a month (4th Wednesday of month). Length will remain 5 to 7 PM.

Motion to move board meetings from 4th Tuesday to 4th Wednesday until further notice by Shelly. Second by Laurie D. Unanimous.

Location for next year's Chapter Meetings (Chevonna/Jim) – Jim is checking with Mott college. \$16.00 per hour for the one class room, which hold 45 people. Looking at other rooms and the prices. No rental equipment. Food would need to be catered. Food is 7.00 to 9.00 per person and delivery charge of 18 %.

Black Forest – Daleene will check with them on cost and availability.

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If anyone has an idea, check it out and bring back to the board in June.

Review of Next Year's Speakers (Laurie D) –

September – Tom Furtaw

October – Jill Richards

November – Frank Saladis

January – Mark Wehner & Gary McMillan

February 21 – Mark Bouska

March – Mark Kozak-Holland

April – Kurt Seifert

May – Kevin McClellan or Networking Fair (Laurie is still working on)

Next Year's Events – What do we want to do (Laurie H) – Laurie H suggested bowling. Whirly ball will be looked at. Send any suggestions to Laurie D. Jim suggested a road rally (adult scavenger hunt).

Golf Scramble Payment for Next Year (Jim) – Down payment due by June 15 to Zehnders in Frankenmuth. Shelly will mail after Jim provides the amount. Date is 9/24/05 at the Fortress also in Frankenmuth.

Next steps for Strategic Planning (Laurie H.) – Presented at the May Chapter meeting and will be distributed by Daleene to the board.

Look over the presentation and be prepared to discuss at the June meeting.

Publications - Newsletters (Laurie H.) – Newsletter is being worked on.

Discuss creating new brochure for next year (Joanne) – Laurie H said she is getting with Joanne to update the speakers and the location needs to be corrected. Printed at GLTC last year, Shelly said we can do that again. Not really need until August.

Next steps for next year's marketing (Joanne) – sponsorship program to pay for cost. Companies of our chapter members and various vendors of PMI (Cheetah learning, Rita, Microsoft). Laurie D suggested be revisit the sponsorship details.

Daleene to provide a list of companies for the chapter members to Joanne.

Jim suggested we post fliers in the colleges. Shelly suggested we get on TV12 (ABC) coffee mug and their notebook. Joanne will check on the Flint Journal.

Laurie D. suggested we give a prize to anyone who brings a guest to the chapter meeting.

Each person bring one brainstorm marketing idea to June meeting.

Plan for training next year (Jim) – Jim says you have to pass 81.7 % of the test, you have to give contacts of previous experience and when you say you performed certain task you had to be the leader not just a doer. Jim is looking at various classes to provide next year.

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Collaborating with outside suppliers for training (Jim) – Looking for input, do we want to do this even though it will cost the participants more. Perhaps we should look at doing this, members can use if need be.

PMP Prep Review – we need to make sure the trainers have the books they need for training. We should not expect them to buy their own.

Motion to provide Pete Hasik with a \$100.00 certificate for the Risk Earned Value training by Laurie D. Second by Joanne. Unanimous.

Region 4 Component Leadership Meeting, will there be one, if so, where, when & who is going (Jim) – No one has hear anything on it. Need to discuss at June meeting the Global meeting in Toronto.

Discuss / Approval the website hosting renewal (Eric) – Motion to approve renewal of our domain for two years at \$156.00 by Jim. Second Laurie H. Unanimous.

Networking Fair, next steps (Laurie D.) – We had no sponsors for May 2005 fair. We will shoot for May 2006. Perhaps we could do something with MI Capital Area Chapter, Laurie D will contact the President.

Round Table:

- ◆ **Past President - Tom -**
- ◆ **President - Chevonna –**
- ◆ **VP of Publications – Laurie H. –**
- ◆ **VP of Education & Training - Jim** – Wants to get Pete Hasek a gift card for teaching Risk and Earned Value. Jim wants to purchase a microphone for presenters or teachers to wear. Jim purchased a remote control for advancing slides in presentations.
- ◆ **VP of Communications - Daleene –**
- ◆ **VP of Marketing – Joanne –**
- ◆ **Senior VP – Laurie D. –** Need to do our budget for next year. Shelly will get the sheet out to everyone.
- ◆ **VP Comptroller – Shelly –**
- ◆ **Web Master – Eric –**

Next Board Meeting: June 22, 2005.

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Agenda items for future meetings:

- Location of Chapter Meetings for 2005-2006 year
- Strategic Planning
- Working Fair for May 2006

Meeting Adjourned: Meeting adjourned at 6:34 PM. Motion to close meeting by Laurie D. Seconded by Jim.