

PMI Thumb Chapter Board Meeting-06/22/05

2004/2005 PMI Meeting Schedule: Time: 6:00 PM Location: Holiday Inn Flint MI

**2004/2005 Board Meeting Schedule: Time: 5 PM Location: 5401 Gateway Center C/R 113
Flint, MI:
July 27, 2005**

Attendees:

Name	Position Held	Attended
Bartholomew, Tom	Past President	
Buffenbarger, Eric	Web Master	X
Donovan, Jim	VP Education & Training	X
Fendert, Shelly	VP Comptroller	
Davis, Laurie	Senior VP	X
Grandy, Daleene	VP Communication	X
Hubble, Laurie	VP Publication	
Kessler, Joanne	VP Marketing	
Nelson, Chevonna	President	X

Call To Order: 5:07 PM. Meeting called to order by Laurie D. Second by Jim.

Previous minutes: Daleene to distribute previous months meeting minutes. Board needs to review and approve. Last several months have not been approved and posted to the web.

Comptrollers Report:

Shelly provided budget info ahead through email to all board members.

Checking	6,024.65
Savings	3,562.82
Cash on hand	50.00
Total	9,637.47

VP – Comp Budget Review – next month to be reviewed by Shelly.

A. Chapter Business:

Chapter Meeting Location / Food / Etc. (Jim/All) – Considering moving to Mott Community College – limited food options, meeting cost \$26.00 an hour. Daleene to provide feedback on Blackforest and Bavarian Inn. Another option is to consider not having a meal but perhaps finger food or nothing at all.

Speaker / Budget (Laurie D) – Speakers budgets approved and committed to. All speakers lined up for 2005/2006 season.

Toronto PMI Leadership Meeting (Chevonna) – Anyone interested besides Jim in going to Toronto should notify Chevonna by COB July 5th. Jim to investigate with other chapters if they might be interested in sharing a ride and/or hotel rooms.

A motion was made by Chevonna to approve travel funds for Jim. Second by Laurie D. Unanimous.

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Global Congress Chapter Template (Chevonna) – Need to ask Joanne if she would take on the task of filling out the template for the chapter.

Goals for the Board (Chevonna) – Board members need to submit goals for their position prior to the next board meeting to Chevonna. Please use word and bullet form.

Special events for 2005/2006 (Laurie D.) – Gold outing, bowling, scavenger hunt, road rally, laser tag.

Strategic Plan (Laurie H) – Laurie H was unable to attend, add to next months agenda. Laurie H to identify next steps to get us back on track.

Publications - Newsletter (Laurie H) – No update

PDU's for 2004/2005 (Daleene) – The PDU's for the chapter meetings have been completed. The PDU's for Whirly ball event has not, need to work with Laurie D. PDU's for bonus programs has not, issue with how to complete. Can not register ½ PDU, smallest is 1 PDU – Daleene will take care of.

Marketing Events (Brochure, Sponsorship, Flyers (Joanne)) – Need plan for marketing by next board meeting.

Training Update (Jim) – PM Training Master (not REP yet) company, allows you to purchase the online tool normally \$110.00 through a chapter \$90.00, the course called PM Essentials. If you take the class, answer all the questions they have 100% and take the test within 60 days, and you don't pass, they reimburse you for the class. Doesn't expire and unlimited access. Jim to look inot the concerns of the name of the product (trademark name) as well as the fact they are not REP. Once he gets the answers he will come back to the board to consider buying the product and trail it and see if we could use it to offer our membership as a training tool.

New Training Ideas (All) – See above.

Web Site Update (Eric) – Archiving data, new job postings as of today, June 22. Needs to update the main page. Renewed hosting for another two years.

Round Table:

- ◆ **Past President - Tom -**
- ◆ **President - Chevonna –**
- ◆ **VP of Publications – Laurie H. –**
- ◆ **VP of Education & Training - Jim** – sent out notice to get help with golf outing and to get corporate support for items to supply awards etc.
- ◆ **VP of Communications - Daleene –**
- ◆ **VP of Marketing – Joanne –**

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- ◆ **Senior VP – Laurie D.** – Need to do our budget for next year. Shelly will get the sheet out to everyone.
- ◆ **VP Comptroller – Shelly –**
- ◆ **Web Master – Eric –**

Next Board Meeting: July 27, 2005.

Agenda items for future meetings:

- Location of Chapter Meetings for 2005-2006 year
- Strategic Planning

Meeting Adjourned: Meeting adjourned.